

# Notice of Annual Council



Date: Tuesday, 7 May 2024 at 7.00 pm

Venue: Council Chamber, BCP Civic Centre, Bournemouth BH2 6DY

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**Chairman:**

Cllr L Dedman

**Vice Chairman:**

Cllr S Bull

Cllr C Adams  
Cllr S Aitkenhead  
Cllr H Allen  
Cllr M Andrews  
Cllr S Armstrong  
Cllr J Bagwell  
Cllr S Bartlett  
Cllr J Beesley  
Cllr P Broadhead  
Cllr D Brown  
Cllr O Brown  
Cllr R Burton  
Cllr J J Butt  
Cllr P Canavan  
Cllr S Carr-Brown  
Cllr B Castle  
Cllr J Challinor  
Cllr A Chapmanlaw  
Cllr B Chick  
Cllr J Clements  
Cllr E Connolly  
Cllr P Cooper  
Cllr M Cox  
Cllr D d'Orton-Gibson  
Cllr B Dove

Cllr M Dower  
Cllr M Earl  
Cllr J Edwards  
Cllr G Farquhar  
Cllr D Farr  
Cllr A Filer  
Cllr D A Flagg  
Cllr M Gillett  
Cllr C Goodall  
Cllr A Hadley  
Cllr J Hanna  
Cllr E Harman  
Cllr R Herrett  
Cllr P Hilliard  
Cllr B Hitchcock  
Cllr M Howell  
Cllr A Keddie  
Cllr M Le Poidevin  
Cllr S Mackrow  
Cllr R Maidment  
Cllr A Martin  
Cllr D Martin  
Cllr G Martin  
Cllr J Martin  
Cllr C Matthews

Cllr S McCormack  
Cllr P Miles  
Cllr S Moore  
Cllr A-M Moriarty  
Cllr B Nanovo  
Cllr L Northover  
Cllr M Phipps  
Cllr K Rampton  
Cllr Dr F Rice  
Cllr J Richardson  
Cllr V Ricketts  
Cllr C Rigby  
Cllr K Salmon  
Cllr J Salmon  
Cllr P Sidaway  
Cllr P Slade  
Cllr V Slade  
Cllr M Tarling  
Cllr T Trent  
Cllr O Walters  
Cllr C Weight  
Cllr L Williams  
Cllr K Wilson  
Vacancy

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All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend or view the live stream of this meeting at the following link: <https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?Mid=5388>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services on 01202 096660 or [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or [email.press.office@bcpCouncil.gov.uk](mailto:email.press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

26 April 2024

**DEBATE  
NOT HATE**



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on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([janie.berry@bcpcouncil.gov.uk](mailto:janie.berry@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. **Apologies**

To receive any apologies for absence from Councillors.

## 2. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## **ITEMS OF BUSINESS**

## 3. **Election of Chair of the Council**

Councillors are asked to nominate and elect the Chair of the Council until the next Annual Council meeting.

## 4. **Election of Vice-Chair of the Council**

Councillors are asked to nominate and elect the Vice-Chair of the Council until the next Annual Council meeting.

## 5. **Review of the political balance of the Council, the allocation of seats on Committees to each political group and the appointment of Councillors to Committees and Outside Bodies**

5 - 8

The Council is asked to consider and approve the review of the political balance of the Council, the allocation of seats on Committees to each political group, the appointment of Councillors on Committees and appointments to outside bodies as part of the annual review and following the outcome of the by-election on 2 May 2024.

The detailed calculations relating to the above will be included in Appendix A to the report and will be circulated to Councillors following the by-election on 2 May 2024.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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## COUNCIL



Report subject	<b>Review of the political balance of the Council, the allocation of seats on Committees to each political group and the appointment of Councillors to Committees and Outside Bodies</b>
Meeting date	7 May 2024
Status	Public Report
Executive summary	<p>The Council is asked to consider and approve the review of the political balance of the Council, the allocation of seats on Committees to each political group, the appointment of Councillors on Committees and appointments to outside bodies as part of the annual review and following the outcome of the by-election on 2 May 2024.</p> <p>The detailed calculations relating to the above will be included in Appendix A to the report and will be circulated to Councillors following the by-election on 2 May 2024.</p>
Recommendations	<p><b>It is RECOMMENDED that: -</b></p> <ul style="list-style-type: none"> <li><b>(a) the revised political balance of the Council, as set out in Appendix A, Table 1 be approved;</b></li> <li><b>(b) the allocation of seats to each political group as set out in Appendix A, Table 2 be approved;</b></li> <li><b>(c) the appointment of Councillors to Committees and Boards, taking into account the membership, as detailed in Appendix A, Table 3, and any nominations submitted by political groups, be approved;</b></li> <li><b>(d) the allocation of seats to each political group to the outside bodies as detailed in Appendix A, Table 4, be approved and the Group Leaders advise the proper officer of their representatives;</b></li> <li><b>(e) Subject to (d) above the Council is requested to approve the appointment of unaligned members to the relevant outside bodies.</b></li> </ul>
Reason for recommendations	To ensure compliance with the Local Government and Housing Act 1989 and associated Regulations in reviewing and approving the political balance of the Council and the allocation of seats together with any other associated issues

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant, Chief Executive
Report Authors	Richard Jones, Head of Democratic Services Neil Fraser, Deputy Head of Democratic Services Sarah Culwick, Deputy Head of Democratic Services
Wards	Council-wide
Classification	For Decision

## Background

1. The Council is required to review the political balance of the Council on an annual basis and following any change in its membership. In addition, as there is a by-election on 2 May 2024 the revised membership calculations based on 76 Councillors will be undertaken and circulated to all Councillors as Appendix A to this report as soon as practicably possible following that by-election. The Appendix will set out the following:
  - Table 1 - the political balance calculation and proposed allocation of seats.
  - Table 2 - the allocation of seats on Committees and Boards to Political Groups and non-aligned Councillors.
  - Table 3 – the appointment of Councillors to Committees and Boards.
  - Table 4 – the allocation of seats to Political Groups and non-aligned Councillors on Outside Bodies to which the political balance rules apply.
2. The seat entitlement, based on Committees and Boards, will be calculated following the by-election. The Council may wish to consider the number of seats on bodies to maintain overall political balance.
3. The following principles are contained within Section 15 of the Local Government and Housing Act 1989 and have been amended under the regulations to take account of the fact that not all the seats are held by members of political groups. They need to be applied in the following order and as far as practicably possible:
  - (a) Not all the seats on a committee are allocated to the same political group.
  - (b) Where a group has a majority of seats on the Authority it should have the majority of seats on each committee.
  - (c) The third rule provides that, without being inconsistent with the first two rules, the number of seats allocated to each political group on all the ordinary committees taken together be as near as reasonably practicable proportionate to their proportion of seats as a proportion of the authority as a whole.
  - (d) Finally, so far as is consistent with the above each group should be allocated seats on each committee to reflect their proportion of seats on the authority.

### **Summary of financial implications**

4. There are no financial implications associated with this report which is based on retaining the existing committee structure.

### **Summary of legal implications**

5. The Council is required to comply with the relevant legislation and regulations when considering and approving the political balance of the Council and the allocations of seats.
6. The Act and Regulations make provisions where a proposal is not as far as possible politically representative. This includes instances where a Group gives up a seat which they are entitled to hold in favour of another and distorts the political balance rules. In such an instance such a proposal can only be accepted if no member votes against them.

### **Summary of human resources implications**

7. There are no human resources implications associated with this report.

### **Summary of sustainability impact**

8. There are no sustainability implications associated with this report.

### **Summary of public health implications**

9. There are no public health implications associated with this report.

### **Summary of equality implications**

10. There are no equality implications associated with this report. It would be a matter for the political groups to consider any equality issues through their own appointment process.

### **Summary of risk assessment**

11. There are no risk implications associated with this report.

### **Background papers**

None.

### **Appendices**

Appendix A to be circulated following the receipt of all political group notifications which will set out:

- Table 1 – the political balance calculation and proposed allocation of seats.
- Table 2 – the allocation of seats on Committees and Boards to Political Groups and non-aligned Councillors.
- Table 3 – the appointment of Councillors to Committees and Boards.
- Table 4 – the allocations of seats to Political Groups and non-aligned Councillors on Outside Bodies to which the political balance rules apply.

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